## Version 1.1/rel 21/02/19Dept. Owning the document - Talent Acquisition ITC Infotech

## **Pre-Employment Medical Form**

## Dear Candidate,

Please find below a letter containing the list of medical tests you have to take as a part of preemployment medical checkup.

You need to go to any one of the medical centers mentioned in Annexure 1 with a printout of this letter.

You can reach out to the contact persons for an appointment as mentioned along with the address.

On submission of the hard copy of the letter **Apollo Clinics** will conduct the medical tests and send us the reports directly.

The tests will take at least 2-3 hours. It is preferable to go in the morning.

Do ensure you do not eat or drink anything before you go for the tests.

You are requested to take a prior appointment with the agency to decrease the waiting period.

The centers will operate on:

- i) Weekdays Monday to Saturday (8.30 am 8.00 pm)
- ii) Weekends Sundays (8.30 am 1.00 pm)

Note: You DO NOT have to pay anything for these tests.

Regards
ITC Infotech India Ltd.

## **Candidate Declaration**

and have attended the medical test on 2 5 2019. (Date)

Kapa Venay..... (Recruiter Name) is the SPOC who has nominated me for the pre-employment

Candidate Signature







